

Chosen Valley Camp – RISK MANAGEMENT SHEET

ACTIVITY	RISKS – PEOPLE, EQUIPMENT, ENVIRONMENT (Undesired Events)	RISK MANAGEMENT STRATEGIES (Normal Operation)
Kayaking	<ul style="list-style-type: none"> • Drowning – upturned kayak by self or being hit by another kayak. • Being too cold – falling or slipping into water. • Being hit by a paddle. 	<ul style="list-style-type: none"> • Clear instructions, demonstrations and boundaries given. • All must wear lifejackets and have them checked by adult. • Ratio of 1:4 adults to children • A confident adult kayaker in rescue kayak at all times and a confident swimmer at bank at all times. • Hot showers and get changed if fallen in water.
Balance Island	<ul style="list-style-type: none"> • Drowning- falling or slipping off bridges. • Concussion/banging heads– falling or slipping off bridges. • Being too cold –falling or slipping into water. • Exhaustion – run out of strength half way. 	<ul style="list-style-type: none"> • Clear instructions, demonstrations and boundaries given. • 2-3 Adults supervising. • A confident adult swimmer on the bank at all times. • Hot showers and get changed if fallen in water. • Adults to physically help children who become tired.
Rafts	<ul style="list-style-type: none"> • Drowning- falling or slipping off rafts. • Concussion/banging heads– falling or slipping off raft. • Being too cold –falling or slipping into water. • Splinters – holding onto raft. 	<ul style="list-style-type: none"> • Clear instructions, demonstrations and boundaries given. • Unconfident swimmers to wear life jackets that have been checked by an adult. • Ratio of 1:4 adults to children. • Four people per raft, no jumping. • A confident adult swimmer at bank at all times. • Hot showers and get changed if fallen in water. • First Aid kit for splinters.
Confidence Course	<ul style="list-style-type: none"> • Being too cold –falling or slipping into water. • Breaks, grazes, sprains and strains – getting limbs caught in the equipment. 	<ul style="list-style-type: none"> • Clear instructions, demonstrations and boundaries given. • Hot showers and get changed if fallen in water. • 3 Adults supervising to start off, guide and help children. • Water level is waist high.
Archery	<ul style="list-style-type: none"> • Puncture wound/serious injury or death – child shooting incorrect way or direction, children running in front of archers or slipping over. 	<ul style="list-style-type: none"> • Clear instructions, demonstrations and boundaries given. • 2 adults supervising, one per archer. • Both sides shoot, hand bows to adults and wait for retrieval instruction.
Trolleys	<ul style="list-style-type: none"> • Breaks, grazes, sprains and strains – getting limbs caught in the equipment or falling out. • Concussion – falling, rolling or hitting head. • Losing control of trolley – speed, no brakes. • Onlookers being hit by trolley. 	<ul style="list-style-type: none"> • Clear instructions, demonstrations and boundaries given • 3 adults supervising to start off, give assistance and keep onlookers behind the boundary. • All must wear a helmet that has been checked by an adult. • One at a time going down track.

BMX Track	<ul style="list-style-type: none"> • Breaks, grazes, sprains and strains – falling off bike, crashing into another person, going in the wrong direction, losing control of the bike, or getting limbs caught in the equipment. • Concussion – falling off bike or hitting head. 	<ul style="list-style-type: none"> • Clear instructions, demonstrations and boundaries given. • All must wear helmets and knee & elbow pads; checked by an adult. • 2 adults supervising to start off, give assistance and keep onlookers behind the boundary.
Flying Fox	<ul style="list-style-type: none"> • Breaks, grazes, sprains and strains – falling off a tower or hitting the tyres at the end. • Injury or drowning – breakage of equipment. 	<ul style="list-style-type: none"> • Clear instructions, demonstrations and boundaries given. • All must wear a harness; double checked by two adults. • 5 adults supervising to start off, catch and give assistance. • Harnesses and all other equipment checked by camp activity leader & supervising adults – eg wearing and cracks.
Waterslide	<ul style="list-style-type: none"> • Drowning – children unable to swim. • Concussion – colliding with another child in the water. • Being too cold – in the water too long. 	<ul style="list-style-type: none"> • Clear instructions, demonstrations and boundaries given • Ratio of 1:4 adults to children • A confident adult swimmer at bank at all times. • One child on slide at a time. Next goes once previous child is completely out of water.
Orienteering	<ul style="list-style-type: none"> • Breaks, grazes, sprains and strains. • Children getting lost – walking too far from camp boundaries. 	<ul style="list-style-type: none"> • Clear instructions, demonstrations and boundaries given. • 2 Adults supervising. • Set course that supports safety for children and is well within the camp boundaries.
Pond Area/ Swimming	<ul style="list-style-type: none"> • Drowning- children unable to swim, getting knocked on the head with a raft etc • Hypothermia - getting too cold - in the water too long • Breaks, sprains and strains - jumping/diving in around edge and hitting the bottom. 	<ul style="list-style-type: none"> • Clear instructions, demonstrations and boundaries given. • Appropriate swimwear worn- NO DENIM. • No jumping/diving in from edge of pond. • 4 adults, who are confident swimmers, at life rings stationed around pond and 1 in tower at all times (until all children are out of the water). • Unconfident swimmers to wear life jackets that have been checked by an adult. • Hot showers and get changed for children who are cold.
New Activity	<ul style="list-style-type: none"> • Breaks, grazes, sprains and strain – getting limbs caught on equipment. • Concussion/banging heads – falling or slipping off equipment. 	<ul style="list-style-type: none"> • Clear instructions, demonstrations and boundaries given. • 2 adults supervising. • Adults to give assistance when needed and to keep onlookers a safe distance away.

Trampolines	<ul style="list-style-type: none"> • Breaks, grazes, sprains and strains – falling off equipment. 	<ul style="list-style-type: none"> • Clear instructions, demonstrations and boundaries given. • 2 adults supervising. • Adults to keep onlookers a safe distance away.
Bush Walk & Burma Trail	<ul style="list-style-type: none"> • Breaks, grazes, sprains and strains – falling or slipping on path, or on Burma Trail. • Children getting lost – wandering off path. • Rope burn on Burma Trail. 	<ul style="list-style-type: none"> • Clear instructions, demonstrations and boundaries given. • Ratio 1:5 adults to children • Stay to path. • Take a map. • First aid kit and cell phone in case of injuries.

A First Aider and first aid kit must accompany your group at all times – no first aid kit, no activities.