

School Booking – Catered

Dates Required	Year	Month	Days/Dates					
Number of nights:	1	2	3	4	5	or more ____	Day Camp	Y / N
Fully Catered:	Y	/	N					
School Name:								
Organisers:								
School street address:								
							Postcode:	
Telephone no:					Fax no:			
Email address:								
No. of adults:				No. of students:				
<p>Group Size: Minimum group size is 15 people for fully catered. (Fully catered includes meals from afternoon tea on day of arrival until lunch on day of departure. Morning teas and lunch on day of arrival can be catered at an additional cost.) Additional meals can be booked when providing your groups final numbers and specialised dietary needs 10 days before your camp commences.</p>								
Use of cottages for teachers and parents: Y / N <i>Cottages are available to all groups but if group size is less than 100 an additional charge per night per cottage applies.</i>								
Circle no. of cottages required: 1 2 3 4								
<p>“Pack and walk away” End of camp cleaning needs to be scheduled into your programme, approximately 1-2 hours depending on the size of the group. It is recommended that the cleaning is done by adults. If the group wishes to maximise their time at camp on cleaning there is a “Pack and walk away” option. An additional charge per person applies. Book when providing final numbers for your group.</p>								
Pack and walk away cleaning option: Y / N (Please indicate if required when supplying your final numbers and dietary needs.)								
Birthdays during your camp:	Name:			Date:				
	Name:			Date:				
	Name:			Date:				
A birthday cake required for each birthday Y / N (additional cost applies)								



Special dietary needs: These are to be confirmed **10 days** before camp commences. Special dietary needs include vegetarian, gluten free and dairy free, diabetic and peanut allergy.
Please note: Chosen Valley Christian Camp is a smoke free and peanut free environment.

There is a daily additional cost per person for specialised diets.

Activity Charge: This is dependent on length of camp. This is a single charge which gives unlimited access (weather permitting) to all the activities for the duration of the camp.

Conditions of booking

We ask that groups using this facility ensure that nothing in their meeting/s or use of the premises degrades or devalues either:

traditional Christian / Judeo family values or
 respect for authority at camp, and at local and national governance levels.

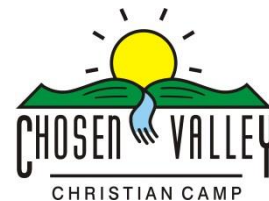
1. Chosen Valley Christian Camp is a smoke, alcohol and drug free environment.
2. No chewing or bubble gum on site.
3. No food or drink in the dormitories.
4. Children will be supervised by an adult or leader at all times.
5. Sleeping is in designated dormitories only, unless by prior arrangement.
6. No pets are allowed on site at the camp.
7. The group acknowledges that there are a number of dangers at camp (e.g. lake, creeks, 100mph road etc) and accepts full responsibility for the supervision of all children while at camp so as to minimize their exposure to such dangers.
8. The group understands that they are expected to assist with duties details of which will be given in writing upon arrival at camp. These **include** washing up, sweeping, and cleaning of ablutions.
9. The group will clean the camp before departure and understands that if this does not meet the required standard the charge for cleaning will be added to your final invoice. When planning your programme allow sufficient time for the final clean up.
10. Damages to property and breakages may be charged back to the group at the Director's discretion.
11. Use of all personal equipment i.e. computers, sewing machines, etc whilst on camp property is at guests own risk.
12. A safety briefing is conducted once the whole group have arrived, this will take approximately 15-30 minutes. Please allow for this in your programme. Specific activity training is mandatory and can take up to 1.5 hours, especially for large groups.
13. **Please confirm your group numbers and special dietary needs at least 10 days prior to your first day at camp.**
This will be the minimum number of people you are invoiced for.
14. Balance of fees is payable upon invoice, usually within 7 days after camp is completed.

Cancellation policy

Any bookings cancelled 30 days or less before the date of arrival will be charged 50% of the value of the booking based on the numbers given at the time of booking.

All bookings cancelled between 30 and 90 days before the date of arrival will result in a forfeit of the bond.

Bonds **MUST** be paid at least 90 days in advance to confirm the booking. Pencil bookings and late bookings are taken at the manager's discretion.



Risk Disclosure Statement:

I understand that there are risks associated with use of the facilities and activities at Chosen Valley Christian Camp and that these risks cannot be completely eliminated. I understand that Chosen Valley Christian Camp will identify any foreseeable risks or hazards and implement correct management procedures to eliminate, isolate or minimise those hazards. I will do my best to ensure that I and the children in my care follow these procedures.

Signature _____

Print name: _____ Date _____

Payment / Bond

I enclose a cheque payable to Chosen Valley Christian Camp / I transferred the bond of \$ _____ into the Chosen Valley Christian Camp bond account (**BNZ 02 0400 0361163 03**) on ___ / ___ / _____. Please use your group name and camp dates as reference.

I, _____, as a representative of _____ have read and understand the rules and booking conditions, and will ensure that the teachers, parents and students comply with them. I understand that late payment of the final invoice may incur interest at current rates.

Signature _____

Print name: _____ Date _____

Please print this form, sign and return. It can be mailed or scanned and emailed back to camp.

(Any invoices for the use of camp and the activities will be paid by cheque payable to Chosen Valley Christian Camp or by direct credit into BNZ 02 0400 0361163 000 upon receipt of the invoice.)

Return your booking form by mail to:

Chosen Valley Christian Camp

53 Turner Rd

RD 3

Drury, 2579

OR

Fax to 09 294 8016

OR

Email to bookings@chosenvalley.org.nz

Visit chosenvalley.org.nz for more information about Chosen Valley Christian Camp